
YEHIA AHMED HOSSAM EL-DEEN



I'm a fast-learner, ready to take-on new responsibilities and challenges

Personal Information

Date of Birth: January\8\1991

Phone Number: +201001982727

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Education

2009 - 2015 Bachelor Degree in Media.
(Journalism Dept.)
Al-Shrouk Academy, Cairo (Egypt)

2005 - 2009 High School
English School - Heliopolis

Work experience

Jan2019 - Present Business Development Executive & Team Coordinator
Yumamia INC., Cairo (Egypt)
- Accounts managing.
- Events menu planning.
-Office tasks and communication.
- Keeping track of meetings, deadlines, progress checkpoints in a central place enables projects to run smoothly and everyone involved to have a common point of reference.
- Following up on Cash collection from clients .
- Planning meetings agenda.
- Data analysis to measure output and progress, often stated in terms of quantity.

Oct 2016 - Mar 2017 Script-writer
Dubai Sports Channel, Dubai (United Arab Emirates)
-Scriptwriter in Sports Programs.
-Football Statistical Analyst.
-News Gathering.

Aug 2017 - Jan 2019 Caterer
Nola Cupcakes, Cairo (Egypt)
-Sales
-Attend to clients.
-Responsibility to manage events with the clients


Aug 2016 - Oct 2017 Social Media Specialist
Sheesha Center Comp., Cairo (Egypt)
-Sales.
-Attend to clients.
-Responsible for the Company's Social Media accounts.
-Events managing with clients.

Aug 2015 - Aug2016 Script-writer
Dot-Masr Website, Cairo (Egypt)
-Script-writer at VJ Department.
- Weekly statistics analyst for Barclays Premier League Matches.
-Weekly statistics analyst for Serie A Matches.
-Weekly statistics analyst for Uefa Champions League Matches.
-News Gathering.
- Statistics analyst of Barclays Premier league.
- Made an interview with Official Chelsea Supporters Club


Jul 2014 - Jul 2015 Journalist
Al-Masry El-Yum Newspaper, cairo (Egypt)
-News Gathering.
-Writing Small Articles.

Skills

Planning



Writing



Communication Skills



Organizing



Languages

Arabic: Fluent.

English: Fluent.

French: Intermediate.

Computer Skills

- Fast keyboard typing in English & Arabic.
- Microsoft Office tools.
- Adobe Photoshop.
- Adobe Premiere.
- Research skills.