## PERSONAL INFORMATION

Name: Osama Gamal Mohamed Abdelaziz Mohamed

Address: Villa 192, parcel 15, Compound Mivida - Fifth settlement - New Cairo - Egypt

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Date of birth: 16 October 1996

## OBJECTIVE

Seeking an opportunity as a Project Control Engineer at RFCO Developments to attain a challenging position in a well-known organization where I can utilize and enhance my knowledge and skills.

## **EDUCATION**

2022 Master in Business Administration from Arab Academy for Science and Technology (MBA) IN PROGRESS

**2020** Graduate Bachelor of Science in Construction Engineering Management at the Faculty of Engineering, Cairo University, Credit hour system

2015 Secondary School in Modern Narmer Language School

#### **EXPERINCE**

Procurement intern at Pinnacle Construction Project	Sept 2019-Oct 2019
<ul> <li>Responsible for sending Request For Quotation (RFQ) for suppliers or subcontractors</li> </ul>	
<ul> <li>Evaluate technical and financial proposals for suppliers or subcontractors</li> </ul>	
<ul> <li>Select the appropriate proposal and start creating the contract or Purchase order(PO)</li> </ul>	
Tendering intern at Pinnacle Construction Project	Aug 2019-Sept 2019
<ul> <li>Responsible for reviewing Request for Proposal (RFP)</li> </ul>	
<ul> <li>Assist in contract evaluation and preparing contract queries</li> </ul>	
<ul> <li>Reviewing and submitting technical and financial offers</li> </ul>	
Planning intern at Pinnacle Construction Project	July 2019-Aug 2019
<ul> <li>Responsible for creating Work breakdown structure in accordance to project scope statement</li> </ul>	
<ul> <li>Responsible for defining and sequencing activities</li> </ul>	
<ul> <li>Responsible for estimating durations and control the schedule updates</li> </ul>	
Contractual claims intern at AL DAR for Engineering Contracts	June 2019-july 2019
<ul> <li>Responsible for execution and organization of claims and review contractual clauses</li> </ul>	
Site engineer intern at Center of Design and Engineering Consulting at New Giza	July 2018-Aug 2018
<ul> <li>Responsible for construction works of a residential compound</li> </ul>	
Site engineer intern at Arab Contractors Engineering Company	June 2018-July 2018
<ul> <li>Responsible for site surveys and infrastructure works</li> </ul>	

# **Certificates & Courses**

**December 2020** Project Management Professional (PMP), Project Management Institute – Score: Above Target **March 2022** Data Analysis Challenger student from Udacity

## **Summary of qualifications**

Languages: Arabic (Mother tongue), English (fluent) Software knowledge: Primavera, AutoCAD, Revit, Microsoft office.