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| **ASMAA MOSSAD ABD EL HAMED** |
| **Address: Kamp Shezar, Alexandria, Egypt.****Mobile: 01000374910**  **01288370106** **Email:** **asmaamossad236@Gmail.com****LinkedIn :**  https://www.linkedin.com/in/asmaa-mossad-208190193/ |

* **OBJECTIVE:**

Passionate about the field of Banking industry and Accounting .Have C.B.E diploma in Banking and Financial with Dr.Emad Qattara .Skilled in Microsoft Excel, Word ,PowerPoint ,Social Media ,Stock Market ,Technical Banking , Digital Transformation ,Customer Service ,Business English and Time Management .

* **EDUCATION:**

Faculty of Commerce.

Damanhour University.

Year: 2017.

Grade: Good.

* **INTERNSHIP PROGRAMS:**

Summer Training at Pharco Pharmaceuticals.

* + - Working with ORACALE SYSTEM.
		- Knowledge of the Tree of Accounts.
		- Making Customers Accounts.
		- Doing Daily Restrictions, Adjusting Entry and Closing Entry.
		- General Budget.
		- Income Statement.
		- Post to Ledger.
		- Accounting Cycle.
		- Statement of Financial Position.
			* **LEARNING AND DEVELOPMENT:**
				+ C.B.E Diploma at Banker’s Lounge with Dr.Emad Qattara

 (+40 Hours, March 27, 2022)

Technical Banking.

Banking Products.

Financial Inclusion.

Digital Banking.

Stock Market.

Economics for Banking.

Customer Service and Negotiation.

IQ for Banking.

Business English.

C.V and LinkedIn.

ICDL for Banking (Microsoft Office: Word, Excel, and PowerPoint).

* + - Programming Basics and Touch Development Functions at Microsoft Egypt Citizenship. (2016)
		- 14 Module of Building your Business at Microsoft Egypt Citizenship. (2016)

* **SKILLS:**
	+ Language Skills
* Arabic: Native.
* English: Very Good.
* Computer Skills
* Microsoft Office (Word ,Excel and PowerPoint)
* Social Media.
* Interpersonal Skills
* Multitasking.
* Time Management.
* Communications Skills.
* Working Under Pressure.
* Problems Solving.
* Analytical Skills.
* Negotiation Skills.
* **REFERENCES:**
* All References Are Upon Requests.