



Abdelrahman Mohammed Refae

ARDELWAA-GIZA

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PROFESSIONAL SUMMARY

Catching up the work market by getting a suitable career in an company that presents a high quality of services or products to its customers , as well as getting succeeded, promotions and continuing in that career which fits my current skills .

WORK EXPERIENCE

HASSAN ALLAM HOLDING

OCT2020 — Till Now

document control

- Project R05 at new administrative capital

Orange

Apr 2019 — Oct 2020

Customer Service Representative

Maintained accurate and current customer account data with manual forms processing and digital information updates.

Customs clearance office

Mar 2017 — Feb2019

Customs Clearance Representative

Maintaining the customers' goods and delivering them to them in the fastest time

EDUCATION

Graduate from Faculty Of
Commerce(Accounting)

Sep2015 — May2020

cairo university

SKILLS

- English: Written: very Good. Spoken: Good.
- COMPUTER SKILLS, MICROSOFT OFFICE (OFFICE,WORD,EXCEL)
- problem solving

ADDITIONAL INFORMATION

- Birth of Date: 1 \ 7 \ 1997
- Nationality: Egyptian.
- Military Status: Exemption.