




# Mohamed Adel Elsayy Abdelhafez

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## Career Objective

I seek challenging opportunities where I can fully use my skills for the success of the organization .

## Education and Qualifications

University: Menofia 2014 - 2018

Bachelor Of Accounting

Major: Accounting

GPA: 65.2% { Good }

## Work Experience

- \* Data Entry at Al Jawhara Company 2016 – 2017.
- \* Quality Supervisor at Shady Pack Company 2017-2018 .
- \* Business email .
- \* Local Purchaser Specialist at Madkour Group 2020 – 2021.
- \* Local Purchaser Specialist & Facilities Officer at Madkour Group 2021 To Present .

## Certification & Courses

### Computer

- Microsoft Office Specialist
  - Microsoft Office 2016 June 2018
  - Microsoft Office 2016 October 2018

### Soft skills

- Presentation Skills
- Time Management
- Leadership
- Team Work
- Work Ethics

## Languages

Arabic: Mother Tongue.

English: Good

## **Personal Information**

Date of Birth: 14 March, 1996

Nationality: Egyptian

Military Service: Finish Military Service

## **Personal Skills**

Attention to details

Quick learner

Desire of learning form others

Work individually or in teamwork

Good speaker

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*References available upon request*