



# NAYERA AZZAM

ACCOUNTANT

## OBJECTIVE

I am looking forward to become a member with you, Where my skills be enhance and developed to work with a great ability to work under pressure to prove myself. I want to be a motivational speaker and to work in a challenging environment in a business or company or organisation in the financial field, account sales or customer service Where I can utilize my capabilities to advance career.

## EDUCATION

 **Bachelor Degree in Foreign Commerce, English Section**

 **Faculty of Foreign Commerce, New Cairo Academy. ( From 09/2016 to 07/2020)**

✓ **Department: Accounting**

✓ **Grade: Very Good**

## EXPERIENCE





+ **Worked as a Junior Accountant at Alkholy Plast Company for Five Months.**

+ **Data Entry for an Emirati Company (4 Months-From 12-2021 to 3-2022).**

+ **Working as an Accountant at Safe Way Tours Company. AR, AP and Treasury Accountant. (From 2-2022 to Present)**

## PRACTICAL SKILLS

### Microsoft Office Programs

Microsoft Word   
Microsoft Excel   
Microsoft Power Point   
Operating System and Internet Programs 

## COURSES

### ENGLISH COURSE

**At American University, In Cairo**

### ICDL COURSE

**Microsoft Certified Course**

### PFA COURSE


**At ATC Pro Training**

## LANGUAGES


✓ **ARABIC: Mother Tongue**

✓ **ENGLISH: Very Good**

## CONTACT

 Cairo, Egypt

 01150813655


 nayeraazzam45@gmail.com


 Nayera Azzam

 @NayeraAzzam1

 /Nayera.Azzam

## PERSONAL INFORMATION

 **Name**  
Nayera Azzam

 **Birthdate**  
20/03/1998

 **Gender**  
Female


 **Nationality**  
Egyptian


 **Marital Status**  
Single


 **Religion**  
Muslim

## PERSONAL SKILLS

 **Strong Communication Skills.**

 **Organized, Hard Working and Time Management.**

 **Ability to Work in group or Individually According to the Job Requirements.**

 **Patient, Ambitious, Adaptable, Self-Motivated and Quick Learner.**

## HOBBIES

- Reading, Learning
- Sporting
- Watching Useful Movies